



## **Capacity Building and Support Officer – Griffith Multicultural Disability Advocacy Association of NSW Inc (MDAA)**

An exciting opportunity exists for an experienced and skilled Capacity Building and Support Officer to work with people with disability and their families and carers. The position is 3 days per week and is based in MDAA's Griffith office.

MDAA provides advocacy to all people with disability, their families and carers with a particular focus on people from non-English speaking (NES) / (CALD) culturally and linguistically diverse background. MDAA is an innovative advocacy agency, where diversity is celebrated and valued.

The position is Part Time, three days per week (22.8 hrs/wk). depending on continued funding. Salary is based on SCHADS Award Grade 4.

You will also benefit from ongoing support, training and flexible working conditions; and salary sacrifice after qualifying period.

### **The role and purpose of the Capacity Building and Support Officer is to:**

- Provide a high-quality advocacy and encourage the development of self-advocacy skills;
- Possess a high level of understanding of the NDIS and refer consumer/participants dissatisfied with their NDIS Plan to MDAA's NDIS Appeals Manager.
- Refer people with disability experiencing abuse, neglect or exploitation to Disability Advocacy Royal Commission (DARC) at MDAA and CBSO Manager
- Establish a positive collaborative relationship with the consumer and their support networks and assist people with disability and/or NDIS participant to identify services they need, link with local communities, access non-government and government departments, develop capacity building skills, and overcome barriers in accessing services and achieve goals;
- Raise awareness of MDAA services and rights of people with disability in the community.

### **Knowledge:**

- Relevant tertiary qualifications or equivalent experience in advocating for people's rights, community development and networking
- Demonstrated experience in community development and networking.
- Strong knowledge of the disability sector including government departments and agencies and non-government organisations and relevant legislation regulations
- Well-developed interpersonal skills including the ability to work with individuals from diverse backgrounds and cultures, and to work as part of a multidisciplinary team to develop collaborative relationships and networks between agencies.

Applicants should have a commitment to social justice, demonstrated experience in advocacy, good communication and community development skills.

All applications must address all selection criteria as outlined in the position description. Further enquires to Anita Strezova on 02 9891 6400.

Send your application to:

Confidential, MDAA HR, c/o MDAA  
PO Box 884, GRANVILLE 2142  
Or email: [jobs@mdaa.org.au](mailto:jobs@mdaa.org.au)

**Applications close Monday 9 December 2019**

MDAA is an EEO employer and an affirmative action policy applies to people from NES/CALD background with disability.