



## **Capacity Building and Support Officer – Newcastle Multicultural Disability Advocacy Association of NSW Inc (MDAA)**

An exciting opportunity exists for an experienced and skilled Capacity Building and Support Officer to work with people with disability and their families and carers. The position is 3 days per week and is based in MDAA's Newcastle office.

MDAA provides advocacy to all people with disability, their families and carers with a particular focus on people from non-English speaking (NES) / (CALD) culturally and linguistically diverse background. MDAA is an innovative advocacy agency, where diversity is celebrated and valued.

The position is Part Time, three days per week (22.8 hrs/wk) until June 2019. Depending on continued funding the position will transition to a permanent part time position. Salary is based on SCHADS Award Grade 4.

You will also benefit from ongoing support, training and flexible working conditions; and salary sacrifice after qualifying period.

### **The role and purpose of the Capacity Building and Support Officer is to:**

- Provide a high-quality advocacy and encourage the development of self-advocacy skills;
- Possess a high level of understanding of the NDIS and have the ability to support the eligible consumer to pre plan for the NDIS;
- Establish a positive collaborative relationship with the consumer and their support networks and assist the consumer and/or NDIS participant to identify, link with and coordinate support to link with local communities, build skills, and overcome barriers and achieve goals;
- Build the capacity of NDIS participants and provide support coordination in collaboration with the participant linking to appropriate community and mainstream services.
- Raise awareness of MDAA services and rights of people with disability in the community.

### **Knowledge:**

- Relevant tertiary qualifications or equivalent experience in advocating for people's rights, community development and networking
- Strong knowledge of the disability sector including government departments and agencies and non-government organisations and relevant legislation regulations
- Demonstrated experience in community development and networking.

Applicants should have a commitment to social justice, demonstrated experience in advocacy, good communication and community development skills.

All applications must address the selection criteria as outlined in the position description. Further enquires to Daniela Correia on 02 9891 6400.

Send your application to:

Confidential, MDAA HR, c/o MDAA  
PO Box 884, GRANVILLE 2142  
Or email: [jobs@mdaa.org.au](mailto:jobs@mdaa.org.au)

**Applications close Friday 20 July 2018**

MDAA is an EEO employer and an affirmative action policy applies to people from NES/CALD background with disability.